



RENTAL INQUIRY FORM

Thank you for your interest in renting at Chesapeake Arts Center! Our 750 seat proscenium theatre, 120 seat black box theatre, 2 dance studios, conference room and classrooms are all available year round, pending availability.

Price is determined by hourly usage. All spaces have a 4 hour minimum. CAC can provide lighting and sound technicians if needed, and an event manager will be scheduled to your event.

To receive a price quote for your event, please answer the following questions regarding your event and send to rental coordinator Julia Franklin at jfranklin@chesapeakearts.org.

NAME, PHONE NUMBER AND EMAIL ADDRESS OF RENTER:

TYPE OF EVENT (Play, Dance Recital, Meeting, Conference, etc.) WITH BREIF DESCRIPTION:

WHICH VENUE? (Hammonds Lane (750 seat), Studio 194 (120 seat), Dance studio, Classroom, etc):

DESIRED DATE(S) OF EVENT (Please provide a secondary date, in case of unavailability):

PLEASE PROVIDE A SCHEDULE FOR EACH DAY REQUESTED:

<u>Day</u>	<u>Rehearsal or Performance</u>	<u>Time In</u>	<u>Time Out</u>
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WHAT ARE YOUR LIGHTING REQUIREMENTS?



WHAT ARE YOUR SOUND REQUIREMENTS?



WILL YOU NEED TO USE PROJECTION? If so, please specify what type (Video, Picture, Power Point, etc.)



OTHER INFORMATION :